

Policy on Methods of Parental Notification

It is particularly important at The Radburn Pre School that we have open communication with all our parents and staff members. We use many forms for communication to notify parents and staff members of news, reminders, updates, emergencies, changes to programs/calendars, etc.

Lines of communication we use:

- Telephones (landline – home)
- Cell Phones
- Work Phones
- Text – cell phone
- Written “hard copies” sent home with children
- E-mails (Director’s email is radburnpreschool@gmail.com)
- Snail Mail
- Parent – Teacher Conferences
- Parent – Director Meeting
- Website: www.radburn.org
- Facebook
- Remind

If parents need to contact the Pre School director or staff member, any/all of the above methods of communication are acceptable. The Director can be reached at 201-796-1300 (office) or via email at radburnpreschool@gmail.com