

APPLICATION FOR APPROVAL OF EXTERIOR ALTERATIONS, ADDITIONS AND/OR IMPROVEMENTS

**The Committee on Architecture
The Radburn Association
29-20 Fair Lawn Avenue
P.O. Box 363
Fair Lawn, New Jersey 07410**

NOTE: All capitalized terms herein shall have the meaning set forth in The Radburn Association Guidelines of Architectural Control.

INSTRUCTIONS

- a. Please read the Radburn Association Guidelines of Architectural Control before completing this Application.
- b. This Application and all attachments must be submitted in duplicate.
- c. Applications may be filed by mail, or in person at The Radburn Association office.
- d. A Site Plan must be submitted with this Application if approval is being requested for an increase in Impervious Coverage (please see definition on page 6 of the Guidelines) of the Subject Property, the installation of a heating pump or air conditioning unit, Major Landscaping Improvement, sprinkler system, shed or fence.
- e. Proof of notice of this Application to all Owners of Adjoining Property and, in cases where a Site Plan is required to all Owners of Neighboring Property, shall be submitted with this Application. Completion of Section 8 of this Application constitutes proof of notice. If the Applicant is unable to complete Section 8, proof of notice may be satisfied by attaching to the Application proof of mailing of the Application to the Property Owner by certified mail, return receipt requested.
- f. Applicant must provide required details by submitting sketches, drawings, pictures, color charts, dimensions and landscaping designs for any proposed construction. Where possible actual samples of materials are preferred, but accurate representations as printouts are acceptable.
- g. No Construction for which approval is sought pursuant to this Application shall commence until written approval of the Committee on Architecture has been received by the Applicant.

1. _____
Address of proposed Construction

2. _____
Name of Applicant

3. Home phone _____ Work Phone _____
4. Anticipated Construction start date _____
5. Anticipated Construction completion date _____

6. Provide a detailed description of the proposed Construction

7. Please indicate if the above proposed Construction includes any of the following:

- Construction of a room or enclosed Structure over an existing garage or porch with a party wall. (Please see Subarticle 7.7a of the Guidelines)
- Enclosure of an existing open porch with a party wall. (Please see Subarticle 7.8 of the Guidelines)
- Construction of a fence taller than 36 inches along the property line of an Adjoining Property. (Please see Subarticle 9.11 of the Guidelines)

If the answer is "yes" to any of the above items in this Section 7, the following section must be completed by all Property Owners from whom consent is required by the Guidelines.

I HEREBY CONSENT TO THE PERFORMANCE OF THE CONSTRUCTION PROPOSED HEREIN.

Address: _____

Print Name

Signature

Address: _____

Print Name

Signature

8. Proof of notice to Adjoining and/or Neighboring Property Owners. (Please see definitions on pages 4 and 6 of the Guidelines.)

I HEREBY ACKNOWLEDGE THAT I HAVE RECEIVED NOTICE OF THE WITHIN APPLICATION AND THAT I HAVE SEVEN (7) DAYS FROM THE DATE OF RECEIPT OF SAID NOTICE TO NOTIFY THE RADBURN ASSOCIATION OR THE COMMITTEE ON ARCHITECTURE OF ANY OBJECTION TO CONTENTS OF THIS APPLICATION:

Address: _____ Date: _____

Print Name: _____ Signature: _____

Address: _____ Date: _____

Print Name: _____ Signature: _____

Address: _____ Date: _____

Print Name: _____ Signature: _____

Address: _____ Date: _____

Print Name: _____ Signature: _____

Address: _____ Date: _____

Print Name: _____ Signature: _____

[ATTACH ADDITIONAL SHEET(S) IF NECESSARY]

9. BY SIGNING THIS APPLICATION, THE APPLICANT CERTIFIES THAT THE FOREGOING INFORMATION IS TRUE AND THAT THE RADBURN FUND CHARGE, RADBURN ASSESSMENTS OR RADBURN SPECIAL CHARGES FOR THE SUBJECT PROPERTY ARE NOT IN ARREARS. THE APPLICANT FURTHER ACKNOWLEDGES THAT, NOTWITHSTANDING ANY APPROVAL BY THE COMMITTEE, THE APPLICANT IS SOLELY RESPONSIBLE FOR OBTAINING ANY AND ALL APPROVALS AND/OR PERMITS REQUIRED FROM THE BOROUGH OF FAIR LAWN OR ANY OTHER GOVERNMENTAL AUTHORITY.

Date

Signature of Applicant

Print Name

For office use only:

DECISION:

Date: _____

Approved

Denied

Approved with the following modifications:

Modifications required (if any): _____

Committee Chairman

Committee Member

Committee Member

I HEREBY CONSENT TO AMENDING MY APPLICATION WITH THE ABOVE LISTED MODIFICATIONS.

Signature of Applicant

Date